

JOB TITLE: ANALYST, IMPACT COVERAGE

ROLE OVERVIEW

We are looking for an enthusiastic and hardworking individual to join our London Office as an Analyst in our Impact team, with particular focus on investor tracking and relationships. We pride ourselves on our high standards and peerless execution, and this role serves as an introduction to the world of Private Equity and impact/sustainability as well as teaching the foundations of any career within the sector. The ideal candidate will bring naturally high attention to detail, approach all interactions (both internal and external) with professionalism and maturity, and have an enthusiasm for sustainability and impact. For key responsibilities, please see the section below. Alongside working for one of the leading private markets advisers in Europe, this role provides a varied day to day schedule and comes with excellent employee benefits (including 23 days of annual leave plus Christmas closure). We are looking for candidates that are organised, self-starting, socially confident and have a real interest in the Private Equity / Placement Agency / Impact sector.

KEY RESPONSIBILITIES

PRIMARY RESPONSIBILITIES (Not limited to...)

- ▶ Supporting senior team members on all aspects of fundraising deal management
- ▶ Responsible for all investor tracking within the impact universe, acting as junior relationship manager on accounts
- ▶ Helping to build out Rede's knowledge and database on investor impact programmes and appetite, both for existing as well as future mandates
- ▶ Helping to coordinate and prioritise client fundraising roadshow planning
- ▶ Responding to investor DD questions
- ▶ Helping to address any fundraising challenges
- ▶ Preparing and maintaining fundraising tracking reports
- ▶ Preparing and coordinating delivery of investor briefing notes for clients
- ▶ Preparing impact investor landscapes
- ▶ Helping to prepare marketing materials (for Rede Impact and its clients)

CLIENT INTERFACE

- ▶ Attend regular client meetings/conference calls
- ▶ Attend LP calls, both with and without client
- ▶ Significant senior client interaction during course of fundraise
- ▶ Develop strong relationships with client peers
- ▶ Develop relationships/credibility with client above peer level

EXPERIENCE

- ▶ Exposure to private equity industry and some sustainability/ESG is helpful
- ▶ Exposure to investors or any prior sales experience is helpful

SKILLS

- ▶ High level of attention to detail required across all materials
- ▶ High level of organisation skill, ability to multi-task and meet deadlines
- ▶ Strong interpersonal skills and ability to develop relationships of trust
- ▶ Strong English writing skills with ability to produce precise and thoughtful written content
- ▶ Strong numerical and excel skills
- ▶ Experience of working in PowerPoint essential

HOW TO APPLY

- ▶ Please send your CV and covering letter to: careers@rede-partners.com

- ▶ [Return to Rede Partners homepage](#)

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