

## JOB TITLE: ANALYST, ADVISORY

### ROLE OVERVIEW

We are looking for an enthusiastic and hardworking graduate to join our London Office as an Analyst in our Advisory team. We pride ourselves on our high standards and peerless execution, and this role serves as an introduction to the world of Private Equity as well as teaching the foundations of any career within the sector. The ideal candidate will have a naturally high attention to detail and approach all interactions (both internal and external) with professionalism and maturity. For key responsibilities, please see the section below.

Alongside working for one of the leading private markets advisers in Europe, this role provides a varied day to day schedule and comes with excellent employee benefits (including 23 days of annual leave plus Christmas closure). We are looking for candidates that are organised, self-starting, socially confident and have a real interest in the Private Equity / Placement Agency sector.

### KEY RESPONSIBILITIES

#### PRIMARY RESPONSIBILITIES

- ▶ Supporting senior team members on all aspects of fundraising deal management
- ▶ Conducting analytics into client deal portfolio, track record, team and market opportunity
- ▶ Helping to prepare marketing materials (e.g. pitchbooks, PPMs, DDQs, case studies)
- ▶ Helping to coordinate and prioritise client fundraising roadshow planning
- ▶ Responding to investor DD questions
- ▶ Helping to address any fundraising challenges
- ▶ Preparing and maintaining fundraising tracking reports
- ▶ Preparing and coordinating delivery of investor briefing notes for clients

#### CLIENT INTERFACE

- ▶ Attend regular client meetings/conference calls
- ▶ Significant senior client interaction during course of fundraise
- ▶ Develop strong relationships with client peers
- ▶ Develop relationships/credibility with client above peer level

## ADDITIONAL OPPORTUNITIES WITHIN ROLE

- ▶ Origination rotation with opportunity to better understand an essential aspect of Rede's business, attend meetings with GPs and keep up to date with the European GP landscape
- ▶ Secondaries rotation with opportunity to better understand an essential area of the private equity market whilst working with a different team within Rede's business

## KEY COMPETENCIES

### INDUSTRY EXPERIENCE

- ▶ Exposure to private equity industry is helpful

### COMPETENCIES / ATTRIBUTES

- ▶ High level of attention to detail required across all materials
- ▶ High level of organisation skill, ability to multi-task and meet deadlines
- ▶ Strong English writing skills with ability to produce precise and thoughtful written content
- ▶ Strong numerical and excel skills
- ▶ Experience of working in PowerPoint essential

## HOW TO APPLY

- ▶ Please send your CV and covering letter to: [careers@rede-partners.com](mailto:careers@rede-partners.com)
  
- ▶ [Return to Rede Partners homepage](#)

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